

ESTERO PROPERTY MANAGEMENT

P.O. BOX 214
ESTERO, FL. 33929
239-217-3674

esteropropertymanagement@gmail.com

Bill Covitz
President

March 1,2020

Dear Falling Waters Beach Resort Owners:

There will be a change in your Property Management Company effective March 1,2020. **Esteropropertymanagement** has been hired to Provide Condominium management services by your boards for the following Associations: Phase II, Phase IV and Master.

Property Manager: Bill Covitz will be your Manager for all above Associations. **EPM** will be on-site (2) times a week on a regular basic and will have office hour in the Club House Area (1) time a week. (Note: Check the bulletin Board in Club House for Office hour.). If there are any emergency make sure you call "911" and EPM with your emergency. EPM will have answering capability available 24 hours a day, 7 days a week.

- Bill Covitz: Email: esteropropertymanagement@gmail.com or Phone: 239-217-3674
 - 1) All Management Concerns for Phase II, Phase IV and Master.
 - 2) All Lease & Sales Application for Phase II, Phase IV can be obtained on Falling Water Web site or from EPM. Note: Please use the correct application.
- **Owner Assessment Payments:** In regard to your payment, there will be **NO CHANGES**. Mark Stout, CPA will still be handling **ALL** Association Financial.
- If you see any issue in the common areas that requires attention, please call or email Bill.
- Make sure if you have **changed your locks on your unit**, we have the latest key on file

We are looking forward to meeting you, working with your board of directors and providing you with an outstanding level of service.

Sincerely,

Bill Covitz

Bill Covitz
President & LCAM
Esteropropertymanagement
239-217-3674